



Orlando-Sanford International Airport

1100 Red Cleveland Blvd., Sanford, FL 32773

### **Regular Office Hours**

7 days per week, 1100-1900

GAF hours are Thursday-Monday, 1100-1900

Eastern Time (ET)

### **Hours of Service for Entrance and Clearance**

Inspection services for the entrance/arrival of aircraft at Orlando-Sanford International Airport are available Thursday-Monday, 1100-1900 in accordance with the port's permission to land procedures.

Commercial aircraft operators departing the U.S. must obtain an outbound clearance by contacting CBP directly.

### **Contact Information**

(407) 825-4360 CBP at KMCO

(407) 825-4163 CBP at KMCO

(800) 973-2867 SECTOR Communications toll free

(407) 975-1740 SECTOR Communications commercial

[KSFB\\_GAP@cbp.dhs.gov](mailto:KSFB_GAP@cbp.dhs.gov)

### **Permission to Land Procedures**

Pilots must secure permission to land by contacting CBP no later than 24 hours prior to the desired arrival at KSFB. Permission to land requests must be submitted electronically at [KSFB\\_GAP@cbp.dhs.gov](mailto:KSFB_GAP@cbp.dhs.gov) followed by a phone call to confirm receipt of email. No reservations will be taken telephonically.

Permission to land is granted with a tolerance of (+/-) 30 minutes. If your ETA deviates outside those parameters, Previously granted permission(s) are invalid and you must contact CBP to re-secure permission to land.

### **Inspection Process**

- Upon landing inform the FAA tower of need to clear CBP.
- Tower will direct aircraft to the GAF ramp; aircraft to park inside the RED BOX at GAF ramp.
- A CBP officer will arrive at the aircraft to escort occupants inside the GAF.
- All baggage must be brought inside GAF by passengers/crew.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- Regulated waste/garbage will be collected by CBP from the aircraft crew if no approved ground handler contracted.
- Passengers and crew will be escorted back to the aircraft by CBP personnel.

### **Special Procedures/Miscellaneous**

- All requests for flights outside normal hours of operation are considered on a case by case basis.
- E-mail and APIS transmission followed by a phone call no later than 24 hours prior to the desired arrival. E-mail to include the following: Overflight approval (y/n), CBP decal number, full itinerary, air carrier bond if commercial flight, pilot/operator contact info.
- There is no international FBO at SFB. All GA aircraft must clear at the CBP General Arrivals Facility (GAF).
- ALL dogs (including service animals) arriving in the United States by air (private or charter) must be accompanied by receipt of the CDC Dog Import Form receipt.

**NOTE:** For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact [GAsupport@cbp.dhs.gov](mailto:GAsupport@cbp.dhs.gov)